**Tala Ahmad’s Curriculum Vitae**

**Personal Information**

Name: Tala Ahmad Sunjqieh

Nationality: Jordanian

Date and place of Birth: 26-11-1997, Amman

Marital Status: Single

Address: Riyadh/ Saudi Arabia

Mobile:

00966530709264 / Saudi Arabia

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**Profile**

A young translator intending to continue my development to gain more proficiency and become a certified translator and an effective employee in one of the good companies or organizations.

**Qualifications**

2015- 2018 **English Language/ Translation Bachelor**

* Petra University, Amman, Jordan
* GPA: 3.93/4

2014- 2015 **High School Certificate**

* Al Mustaqbal School, Riyadh, Saudi Arabia
* GPA: 99.92%

**Courses**

6/2018 – 7/2018 **Mini Master of Business Administration (Mini MBA)**

* Took the course at NELL ACADEMY in Amman, Jordan
* Certified from Cambridge College in London

7/2016 – 8/2016 **English language and British Culture Course**

* Took the course at Coventry University – England

**University Activities**

2017- 2018 **English Club**

* Petra University – English Department
* A member of the English Club
* I took part in the following activities:
* Volunteer work at Ezwiti, Downtown Amman
* Attended Academic and Cultural Presentations
* The Conversation Club
* The Reading Club
* Co-presenter and Organizer at The English Club Performance
* Have two articles at Petra Voices (A literary magazine by the students of the English Department)

**Translation Training**

2/2018 – 25/2018 **Beerzait Institution for Certified Legal Translation**

* 36 hours of training
* A course in the translation B.A. study plan ( Petra University)

**Skills**

* Having a responsible attitude
* Accuracy in work
* Committed to deadlines